

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 6 June 2017 at 2.15 pm  
Meadow Suite, Lords Meadow Leisure Centre, Crediton

Next ordinary meeting  
Tuesday, 1 August 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr Mrs A R Berry  
Cllr F W Letch  
Cllr Mrs E J Slade  
Cllr Mrs H Bainbridge  
Cllr Mrs G Doe  
Cllr B A Moore  
Cllr R J Dolley  
Cllr Mrs C P Daw

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1        **Election of Chairman (Chairman of the Council, in the Chair)**

To elect a Chairman for the municipal year 2017/18.

2        **Election of Vice Chairman**

To elect a Vice Chairman for the municipal year 2017/18.

3        **Apologies and Substitute Members**

To receive any apologies for absence and notices of appointment of substitute Members (if any).

4        **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

5 **Minutes of the Previous Meeting** (*Pages 5 - 12*)

To approve as a correct record the minutes of the last meeting (attached).

6 **Chairmans Announcements**

To receive any announcements that the Chairman may wish to make.

7 **TAP Fund** (*Pages 13 - 20*)

To provide Members with a summary of spend for the Town and Parish (TAP) Fund in 2016/17 and to inform them of any changes to criteria for 2017/18.

8 **Performance and Risk** (*Pages 21 - 28*)

To provide Members with an update on performance against the corporate plan and local service targets for 2016-17 as well as providing an update on the key business risks.

9 **Leisure Update**

To receive a verbal update from the Leisure Manager.

10 **Air Quality Update** (*Pages 29 - 36*)

To promote discussion on the development of the updated statutory Air Quality Action Plan 2017-21 for the district.

11 **Public Health Six Monthly Update** (*Pages 37 - 42*)

To provide an update on the progress of the Public Health Plan.

12 **Identification of Items for the Next Meeting**

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Performance and Risk  
Air Quality Update  
Town and Parish Charter  
Gypsies and Travellers

**Stephen Walford**  
Chief Executive  
Monday, 29 May 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: [jstuckey@middevon.gov.uk](mailto:jstuckey@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.